

Geneva Middle School South PTO Meeting Minutes

July 25, 2018

Meeting Attendees: Terry Bleau, Carolyn Potosnak, Tom Paul, Idy Squezzano, Sarah Karch, Andrew Nickel

I. Call to Order

Meeting called to order at 9:00am.

II. Meeting Minutes

- Previous meeting minutes distributed to attendees.
- Motion to approve minutes. Idy Spezzano 1st, Tom Paul 2nd. All approved. None opposed.

III. Principle's Update

2018/2019 PTO Meeting schedule set. Meetings will be at 8am on Thursdays: September 20, November 8, March 7, May 9. Carolyn will share dates with Julie and Nancy. Terry will put on 304 connects.

VI. Budget Review

- Mr. Bleau reviewed how our cash on hand came to be at the current level. Registration fees for the 2019-20 school year submitted before July 1 go toward this year's budget.
- Sports Concession committee chair position open. Committee head(s) are crucial to making money from this committee. Concessions run after school during track, basketball (girls & boys), and volleyball. 5-6 weeks per season with approx. two events per week. Mr. Bleau will put out a note looking for committee members.
- Discussion of PE uniform budget. Carolyn will check with Triad prior to the September meeting to see if we can get the income amount. \$2000 place holder on budget.
- Discussion of adding paper goods line item of \$1000 to cover purchases by Teacher Appreciation and Hospitality. \$500 will come from Hospitality and Teacher Appreciation.
- Discussion of breaking down Teacher App (3700) to Fall apps 400, Nov. conferences 1350, May lunch 600, Principal planned 1350. To be finalized in September based on feedback from Julie.
- Discussion of Jivin' Geneva. Zero out budget because Paper goods line and Emergency line item cover all expenses. Everything else comes via donations. Eliminate this line item in 2019-2020
- Tom will attend the August 14 new teacher orientation.
- Special Projects - leftover money goes here so income and expense match at the end of the year. Wish List will be paid out of Special Projects in November.
- Spirit wear given grace to go over budget because going over income as well (per Mr. Bleau)
- Budget will be updated by Idy and then approved at our September meeting.

VII. New Business

- Carolyn shared the committee chair list and she will send out an electronic copy. Open positions shared. Mr. Bleau will send out an email looking for volunteers, including co-chair for PE uniforms.
- Adding signatures to GMSS account - Idy Spezzano, Tom Paul, and Andrew Nickel signers on account. Tom still needs to be added.
- Discussion of PE uniforms. Carolyn shared inventory with group. Mr. Bleau recommended not ordering in anything Order forms available during locker set up. Karen can get shirt in less than a week, shorts within 10 days. We can use this year as a gauge of how this new system will work. Mr. Bleau will put out an email final call for uniform ordering by this Friday in order to receive by locker set-up. Plenty of volunteers to handle locker set up day.

VII. Meeting adjourned

Meeting adjourned at 10:30am.

Minutes submitted by Sarah Karch on Wednesday, September 19, 2018.